

Guide for Public Procurement Information

GS1 Sweden

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Table of contents

1. Introduction.....	4
2. Regulation	4
2.1 Swedish National Agency for Public Procurement (UHM) Criteria	4
3. Attributes.....	4
3.1 T3825 Regulation type code (BMS ID 3070)	4
3.2 T5039 Regulatory act (BMS ID 3071)	5
3.3 T5040 Regulatory agency (BMS ID 3072)	5
3.4 T4308 Is trade item regulation compliant (BMS ID 3074)	5
3.5 T5041 Regulation permit identification (BMS ID 3087)	5
3.6 T5042 Permit start date time (BMS ID 3086)	6

1. Introduction

This guide is intended to help you complete product information correctly and consistently when participating in public procurements, and to show you where to find additional information to ensure that the correct data is provided. Accurate information facilitates the evaluation process and contributes to a better procurement outcome.

The guide also describes how information related to public procurement should be recorded in GS1 Product Information. For criteria issued by the Swedish National Agency for Public Procurement (UHM), a specific code value is available and should be used to ensure consistent and correct handling.

Here you can find basic information about what applies to companies participating in a procurement process: <https://www.upphandlingsmyndigheten.se/en/conducting-business-with-public-sector-stakeholders/submitting-a-tender/>

Public procurement involves a number of Attributes and concepts that may be useful to understand. The Swedish National Agency for Public Procurement has compiled a glossary on its website: <https://www.upphandlingsmyndigheten.se/branscher/upphandling-av-livsmedel-och-maltidstjanster/ordlista-for-den-offentliga-affaren-pa-livsmedelsomradet/>

You can read more about how to submit a tender here: <https://www.upphandlingsmyndigheten.se/en/conducting-business-with-public-sector-stakeholders/submitting-a-tender/>

Is the procurement related to food products? More information, including sustainability criteria, can be found here: <https://www.upphandlingsmyndigheten.se/en/criteria/>

2. Regulation

Within GS1 Product Information, there is a specific group of Attributes (information fields) that can be used to provide information about the regulations applicable to a product. Here, you can enter details related to a specific public procurement criterion.

When completing the product information, you will notice that some Attributes require you to select a value from a code list, while others require you to enter the requested information manually. The examples provided for each Attribute illustrate the type of information that may be entered. Please note that these are examples only, and the information required may differ depending on the specific requirements applicable to your product.

2.1 Swedish National Agency for Public Procurement (UHM) Criteria

For requirements and criteria established within public procurement by the Swedish National Agency for Public Procurement (UHM), the code value PUBLIC PROCUREMENT_REQUIREMENTS shall be used.

This code is specifically intended for public procurement requirements and should be used when the product is subject to criteria issued by the Swedish National Agency for Public Procurement (UHM).

3. Attributes

3.1 T3825 Regulation type code ([BMS ID 3070](#))

- **GDSN-name:** regulationTypeCode
- **Class:** RegulatoryInformation
- **Definition:** The code indicating a type of regulation, a regulation or a part of a regulation.
- **Example:** PUBLIC PROCUREMENT_REQUIREMENT Used for the criteria of the Swedish National Agency for Public Procurement (UHM).
- **Code value:** Specify the code value according to code list [T3825 Regulation type code](#)

- **Note!:** The code value PUBLIC_PROCUREMENT_REQUIREMENTS shall only be used for criteria related to public procurement as defined by the Swedish National Agency for Public Procurement (UHM). The code shall not be used for other types of regulations, certifications, or general sustainability information.

3.2 T5039 Regulatory act ([BMS ID 3071](#))

- **GDSN-name:** regulatoryAct
- **Class:** RegulatoryInformation
- **Definition:** The name given to the requirement assigned by the regulatory agency.
- **Description:** When the business document refers to procurement criteria established by the Swedish National Agency for Public Procurement (UHM), for example criteria for meat products (Information on Origin), the identity of the regulation shall be specified.

Ensure that the correct requirement ID is used.

The easiest way to find the requirement ID is as follows:

<https://www.upphandlingsmyndigheten.se/en/criteria/food/meat/pork/eu-organic-product/core/>

More information: <https://www.upphandlingsmyndigheten.se/en/criteria/food/meat/pork/eu-organic-product/core/>

- **Example:**
 - 11009 (UHM)
 - 10450:2 (UHM)
- **Note!:** Proof of the specified requirement ID must be provided upon request. See T5041 Regulation permit identification.

3.3 T5040 Regulatory agency ([BMS ID 3072](#))

- **GDSN-name:** regulatoryAgency
- **Class:** RegulatoryInformation
- **Definition:** The required information is the name of the specific entity in charge of issuing the permit to a company.
- **Description:** When the Swedish National Agency for Public Procurement (UHM) is responsible for the regulation, the abbreviation of the authority shall be specified.
- **Code value:** UHM

3.4 T4308 Is trade item regulation compliant ([BMS ID 3074](#))

- **GDSN-name:** isTradeItemRegulationCompliant
- **Class:** RegulatoryInformation
- **Definition:** The indicator specifying whether the associated regulation defined by the Regulation Type Code applies to the product. The indicator can additionally specify whether the product complies with the applicable regulation.
- **Description:** Attribute is used together with *T3825 Regulation type code*.
- **Code value:**
 - True – The product is subject to the specified regulation.
 - False – The product is not subject to the specified regulation.

3.5 T5041 Regulation permit identification ([BMS ID 3087](#))

- **GDSN-name:** regulatoryPermitIdentification

- **Class:** PermitIdentification
- **Definition:** Identification of the permit or license given by the regulatory agency.
- **Description:** For the Swedish National Agency for Public Procurement's criteria, the type of evidence shall be specified as free text.
 - **Example:**
 - Swedish legislation
 - Self-monitoring
 - Third-party certification
- **NOTE!:** Evidence must be made available upon request. See: *T5039 Regulatory act*

3.6 T5042 Permit start date time [\(BMS ID 3086\)](#)

- **GDSN-name:** permitStartDateTime
- **Class:** PermitIdentification
- **Definition:** The start date on which the permit is effective.
- **Description:** For UHM criteria, specify the date and time from which the indicated criterion is fulfilled.

Time values shall be provided in UTC (Coordinated Universal Time) format and include the UTC designator ("Z").
- **Example:** 2017-07-08 T12:00:00Z